



REOPENING PLAN

2021-2022 School Year

Return to Campus Procedures



St. Mary
of the
Assumption
Regional Catholic School
TRADITION OF EXCELLENCE
EST. 1925

June 23, 2021



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Summary

In consultation with the School Advisory Board and Archdiocese of Washington, St. Mary of the Assumption School is looking forward to a full return to campus this fall. We recognize this will come with many challenges for families as they acclimate back to a traditional school model, and we are dedicated to maintaining the physical safety and emotional well-being of our community. This plan outlines our procedures for ensuring the safety of our students as we move through this transition.

Please note that our understanding of COVID-19 and the science of prevention is changing every day. These guidelines could change through the summer as new guidance is provided by governing authorities. Families will be kept aware of any changes to this plan.





Communication

St. Mary of the Assumption will use AP NOTIFY to alert families of urgent changes to the operational procedures of the school. This includes weather-related closures, campus closures due to COVID-19 exposure, and other important announcements. Families should ensure their information in TADS is correct in order to receive these messages. A test email and text message will be sent out during the first month of school to ensure all families are correctly listed.





Health and Safety

Screening and Exclusion

Prior to the start of the school year, each family and staff member will be required to submit a COVID-19 acknowledgement form indicating that they understand the symptoms of the virus and agree to abide by isolation protocol if necessary.

Students and staff will participate in a daily screening upon arrival. Temperatures will be taken using a non-contact forehead thermometer and screening questions will be asked to determine if a student might have been exposed to the COVID-19 virus. If a temperature is present above 100.4 degrees Fahrenheit or if the answer is yes to any of the screening questions, they will not be permitted on campus.

Exclusion

If a student gets sick during school, the school will check for signs of COVID-19 and MIS-C. If these signs are present, the student will be sent home immediately.

The following are considered signs of COVID-19:

- Fever of 100.4 degrees F or higher
- Chills
- Cough
- Shortness of breath
- Difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea and vomiting
- Diarrhea





The following are considered signs of MIS-C:

- Fever of 100.4 degrees F or higher
- Abdominal pain
- Vomiting
- Diarrhea
- Neck pain
- Rash
- bloodshot eyes
- Feeling extra tired

Sick students and staff must not return to the school until they have met criteria or specific guidance from the local health department. Generally, this means:

1. 10 days since symptoms first appeared and
2. 24 hours with no fever without the use of fever-reducing medications and
3. COVID-19 symptoms have improved (e.g., cough, shortness of breath)

If any student or staff member has been in close contact with a person who is positive for COVID-19, then the child or staff member must not be on campus until evaluated by their healthcare provider, or until they have completed their quarantine period without becoming symptomatic or diagnosed with COVID-19.

For fully vaccinated students and staff who are exposed to a COVID-19 positive person, there is no need to quarantine unless symptoms develop. If that occurs, the person must quarantine unless cleared by a negative COVID test.

If any student or staff member (not fully vaccinated) has been in close contact with a person who is awaiting a COVID-19 test result, then the student or staff member must not come onto campus until the close contact tests negative. If the close contact tests positive, then they must seek guidance from their healthcare provider and follow local jurisdiction health requirements.





Hygiene Measures

Students will wash their hands frequently and utilize hand sanitizer dispensers located in the doorway of each classroom. Staff will provide instruction and monitor students wearing face coverings correctly and maintaining physical distance from others.

Adequate materials will be supplied to the students to prevent sharing items whenever possible. Bins and other spaces will be provided to keep students' belongings separate. If it is necessary for an item to be shared, it will be cleaned and disinfected frequently and between uses.

Children are not permitted to use disinfecting wipes due to the potentially hazardous chemicals.

Masks

Each child must bring a total of 3 clean well-fitting masks to school each day. Disposable masks may only be worn once prior to disposal and reusable masks must be washed between each wear. Masks are required to be worn by all persons while in the building at all times with the exception of nap, meal, and snack times. Masks are not required while outdoors..



Mask Procedures:

- Masks must fit snugly to cover the nose bridge, mouth and chin
- Wash hands before putting on mask and when removing mask
- Only touch mask by its straps
- Change mask if it becomes wet
- Place mask in a brown paper bag when not in use

Facility Cleaning and Disinfecting

Classrooms, bathrooms, and other occupied spaces will be cleaned daily and disinfected if someone with suspected COVID-19 was present.



Health and Safety



Physical Distancing

Students will sit no less than three feet apart in the classroom and during Mass. Students will maintain a distance of 6 feet from others at all other times. Staff members should remain six feet from students at all times. Students will be oriented so they all face the same direction when seated.

Grades will be contained in “cohorts” and will not mix during Mass, recess, lunch, and other group activities. Groups will remain separate from others by at least six feet of distance.

Signage

Signs will be posted at each entrance of the school informing staff and students that masks must be worn prior to entering the building. They will also indicate that only students and staff may enter the building at this time and provide the school office number for questions.

Signs will be posted at each sink detailing proper handwashing procedures. There will also be notices throughout the school reminding students and staff of social distancing guidelines (6 feet).

Exposure Protocol and Isolation Room

The small math room will be an isolation room for any suspected COVID-19 cases. Any student or staff member exhibiting signs of the coronavirus will be isolated to this area. The attending staff member will use full PPE at all times.





Catholic Identity



Weekly Mass

St. Mary of the Assumption will resume weekly Mass each Friday for students in Grades K-8 in the gym. Students will be distanced at least 3 feet from each other and separated by classroom cohort.



Prayer

Prayer will continue to be central in our academic day. At minimum, students will pray at the beginning of each class and at mealtimes. Each day will begin and end with community prayer via the announcements.



Service Opportunities

Students will participate in service opportunities, including assisting with the recently relocated food pantry in the FLC, with precautions for social distancing and facial coverings enforced.



A photograph showing two women in an office setting. One woman is seated at a desk, wearing glasses and a black top, looking at a document. The other woman is standing behind her, wearing a red patterned top, also looking at the document. The desk has a purple binder and other office supplies. In the background, there is a wooden cabinet, a computer monitor, and a purple bulletin board with the word 'Attendance' written on it.

School Policies and Procedures

Parents and Other Visitors

Parents and other visitors in the building will be significantly limited. Persons other than students or staff may enter the building only for special circumstances and with administrative approval. Parents may not enter the building for arrival or dismissal. Should a parent need to hold a conference with a teacher, phone or video conferencing should be utilized.

When a visitor must enter the school, they will have their temperatures taken and be asked the screening questions. An office staff member will ask to see ID and will physically sign in the visitor to avoid shared contact of the clipboard/pen.

Deliveries and mail will be left in the vestibule in a designated spot. Signs will be posted and staff will use the intercom system to speak with delivery personnel.

Clubs, Field Trips, and Sports

Clubs, field trips, and sports will resume. All safety procedures must be in place during these events.

Shadow Visits

Shadow visits will resume. Visits must be scheduled and shadows will be screened. Parents are not permitted to enter the building during school hours.

Meals

Breakfast will be available to purchase in before care. Hot lunch will also be available for students to purchase. Students may choose to buy lunch or bring lunch. Pizza Tuesdays will resume. The school will resume providing a mid-morning snack for Pre-K and kindergarten. Students will remove their masks for meals and snacks and will be sat no less than six feet apart.



School Policies and Procedures



Recess

Students are permitted to remove their masks for outside play. Groups will be kept separate and teachers will monitor to ensure students maintain six feet of distance between their peers. One group per recess period will be allowed on the playground and it will be cleaned between groups. **Should recess be held in the gym, masks will be required.**

Uniform

Students are expected to arrive to school each day in full uniform. Please see the handbook for details.

Arrival and Dismissal

Pre-K3 through 8th grade will arrive between 7:45 and 8:10AM each morning. Students will be considered tardy after 8:10AM. Dismissal will be from 3:00-3:15PM. Students remaining after 3:15PM will be placed in aftercare.

Arrival and dismissal will take place in the back parking lot for students in grades K-8. Students in grades 1-5 will enter and exit directly out of their classroom doors. Students in Grades K and 6-8 will dismiss via the main back door in a staggered manner so physical distancing can be maintained. Pre-K will enter and exit through the Pre-K door. More details will be provided in August. All students, parents, and staff must wear a facial covering during arrival and dismissal.



School Policies and Procedures



Extended Care

Extended care is available for families that need care for additional hours beyond the regular school day. Before care will begin at 6:30AM and after care will go until 6:00PM. Students will be cared for in their cohorts and will be separated by at least six feet from any other class/grade. **Extended Care fee structures will be changed to reflect the unique staffing required for cohorts.**

| | | TIMES | 5 DAYS | 4 DAYS | 3 DAYS | 2 DAYS | 1 DAY |
|-------------|------------------|-------------|----------|----------|----------|----------|----------|
| Before Care | 1st Child | 6:30-7:45AM | \$100.00 | \$85.00 | \$70.00 | \$55.00 | \$40.00 |
| | Additional Child | | \$50.00 | \$45.00 | \$35.00 | \$30.00 | \$20.00 |
| | 1st Child | 7:15-7:45AM | \$50.00 | \$45.00 | \$35.00 | \$30.00 | \$20.00 |
| | Additional Child | | \$25.00 | \$20.00 | \$17.00 | \$15.00 | \$10.00 |
| After Care | 1st Child | 3:00-4:00PM | \$150.00 | \$130.00 | \$105.00 | \$80.00 | \$60.00 |
| | Additional Child | | \$75.00 | \$65.00 | \$55.00 | \$40.00 | \$30.00 |
| | 1st Child | 3:00-5:00PM | \$200.00 | \$175.00 | \$140.00 | \$105.00 | \$75.00 |
| | Additional Child | | \$115.00 | \$90.00 | \$75.00 | \$55.00 | \$40.00 |
| | 1st Child | 3:00-6:00PM | \$250.00 | \$215.00 | \$175.00 | \$130.00 | \$100.00 |
| | Additional Child | | \$125.00 | \$110.00 | \$90.00 | \$65.00 | \$50.00 |

Disciplinary

Students that violate social distancing and safety guidelines while in school may be asked to leave school until the problem can be resolved by conference between the parents and principal. It is important for the safety of all that everyone in the building follow the guidance outlined in this document. Parents are encouraged to talk about and practice mask wearing, hand washing, and physical distancing prior to the start of school.





Distance Learning

Individual Students or Small Group of Students

If at any point an individual or group of students is required to quarantine due to COVID-19, the school will utilize the Zoom platform to keep the students engaged in class while at home. However, virtual accommodations will not be made because of parent request, student vacation, etc. Students that are home sick for other reasons will be provided with one extra day per day absent to make up missing work.

Short-Term Campus Closure

Should campus be closed for a week or less, an emergency work packet will be provided to the students to ensure they remain academically engaged during their time away from campus.

Long-Term Campus Closure

Should campus be closed for longer than a week, classes will resume via Zoom on the normal class schedule.

